

**NOWTHEN THRESHING SHOW
FLEA MARKET AUG. 17, 18 & 19, 2018**

GUIDELINES

REQUESTED HOURS OF OPERATION - Indoor Vendors:

8:00 AM to 6:00 PM - Friday and Saturday
9:00 AM TO 4:00 PM - Sunday

Outdoor Vendors: 8:00 AM to 6:00 PM - Friday and Saturday -
(With the option to extend hours to scheduled show times)
9:00 AM to 4:00 PM - Sunday

VENDOR SET-UP - Wednesday Aug. 15th and Thursday Aug. 16th
Hours - 10:00 AM to 7:00 PM

Please use the Exhibitor Entrance - AKA: West Gate for Set-up

PARKING - Vendors may park their vehicles within their reserved site, however during Show Hours it will need to remain parked. Vendors are to use the General Admission Parking Lot for access to their vehicles during Show operation hours.

VENDOR LIABILITY - NHPA is not responsible for damage or loss of Vendor Property.

MN SALES TAX ID # - Completed MN Operator Certificate of Compliance (ST-19)
Forms are required.

CUSTOMER PICK-UP - For items sold that require vehicle pick up, please give your customer a written receipt so they may enter at the West Gate for access.

CAMPGROUND - Primitive Campsites are available beginning Thursday Aug. 16th.

QUIET TIME - Between 10:00 pm and 7:00 am. PLEASE do not use generators during this time.

MEDICAL EMERGENCY - CALL 911 - A Medical Team is on-site during show hours.

END OF SHOW - Please leave your site as you found it. Vendors will be assessed \$50.00 for any clean-up of items left in your site.

QUESTIONS, CONCERNS, COMMENTS - During show hours call or text:
Mary @ 651-888-0111

NO REFUNDS FOR CANCELLED RESERVATIONS / NO SHOWS

FIREARMS ARE NOT PERMITTED ANYWHERE ON NHPA PROPERTY

2018 Nowthen Threshing Show

Flea Market Policy

RELEASE AND HOLD HARMLESS AGREEMENT: The request to reserve vendors space constitutes an express contractual agreement between myself and/or my Company, the Nowthen Historical Power Association 501c3 Non-Profit Corporation.

It is understood and I agreed that by signing this agreement I fully and finally release and hold harmless the 2018 Nowthen Threshing Show and Flea Market, its agents, employees, volunteers, Landlord of the venue, and its agents and employees from any and all liability for all claims of every nature and kind whatsoever, including death, personal injury, loss, theft, or damages to personal property, whether or not caused by the Nowthen Threshing Show, Flea Market or NHPA's own negligence or the negligence of their agents, employees, board members and volunteers.

TERMS AND CONDITIONS

The following terms and conditions define the agreement between you as the **VENDOR** and Nowthen Historical Power Association. Participating in the Flea Market is contingent on agreeing to, as well as adhering to, these terms. All pertinent fire codes, laws, ordinances and regulations pertaining to health, fire prevention and public safety shall be strictly obeyed. **All Firearms are Banned on NHPA Property.**

YOU BRING IT, DON'T SELL IT, YOU TAKE IT WITH YOU – Any Vendor leaving trash or discarded items on NHPA Property will be assessed a \$50.00 clean-up fee.

Flea Market vendors may sell pre-packaged food items and are required to follow safe food handling guidelines procedures and product labeling as described in Minnesota regulations.

All Flea Market Vendors are required to carry their own insurance.

SIGNATURE IS REQUIRED THAT YOU HAVE READ, APPROVE AND AGREE WITH THE TERMS AND CONDITIONS AS STATED ABOVE.

SIGN _____

DATE _____

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or type	Name of business selling or exhibiting at event		Minnesota tax ID number	
	Seller's complete address		City	State Zip code
	Name of person or group organizing event Nowthen Historical Power Association			
	Name and location of event Nowthen Threshing Show			
	Date(s) of event August 17, 18, 19, 2018			

Merchandise sold	Describe the type of merchandise you plan to sell.

Sales tax exemption information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
	<input type="checkbox"/> This is a nonprofit organization that meets the exemption requirements described below: _____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]). _____ Youth or senior citizen group with fundraising receipts up to \$20,000 per year (\$10,000 or less before January 1, 2015)(MS 297A.70, subd. 13[b][1]). _____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.

Sign here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of seller	Print name here
	Date	Daytime phone ()

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for sellers and event operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax.

All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Certain individual sellers are not required to register to collect sales tax if they qualify for the isolated and occasional sales exemption. To qualify, all the following conditions must be met:

- The seller participates in only one event per calendar year that lasts no more than three days;
- The seller makes sales of \$500 or less during the calendar year; and
- The seller provides a written statement to that effect, and includes the seller's name, address and telephone number.

This isolated and occasional sales provision applies to individuals only. It does not apply to businesses.

Sales tax registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at www.revenue.state.mn.us.

Information and assistance

If you have questions or want fact sheets on specific sales tax topics, call 651-296-6181.

Most sales tax forms and fact sheets are also available on our website at www.revenue.state.mn.us.

For information related to sellers and event operators, see Fact Sheet #148, *Selling Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.